



ADMINISTRATION & GENERAL RULES

2019 'Sapphires to Sand' Trek

24th – 31st August 2019

1: Start and Finish Details

- a. The official start of the Event will be at Gloucester NSW. The event will commence with car scrutineering on Saturday 24th August 2019 at 12pm with the Official Opening at 7pm.
- b. The Event will finish in Tuncurry NSW at approximately 4.00pm on Saturday 31st August 2019.
- c. The first car to leave the start on the first day will be the entry that raised the most money for the Event this year, that is, the Highest Fundraiser awarded at the Official Opening function. Starting order for every other day for the Event is "Yellow Jersey" (leaders) go first.

2: Organiser

- a. The organisers of the Event are Terese Markham and Glenn Blair.
- b. Public liability insurance cover has been affected for the fundraising aspects of the Event.
- c. Sweep and service back-up crews: Please note that a sweep vehicle will provide back up for entrants with mechanical trouble. While they may not be able to repair your vehicle, they will organise assistance or tow your vehicle to a place where help can be obtained. Notwithstanding, a service vehicle may support an entrant, but said vehicle will follow in a position designated by the Road Director and if required, render assistance as directed by an official.

The service vehicle may also be required to assist as a control official from time to time.

3: Entry Conditions

- **Entry Fee: \$500.00 per vehicle paid upon receipt of nomination (Non-refundable)**
- **\$1,000.00 per entrant Membership Fee (food and accommodation)**
- **\$3,000.00 per vehicle minimum donation to Trek4Kidz for distribution to the Starlight Children's Foundation which has been raised by the entrant seeking sponsorship donations and/or fundraising activities by an approved method.**



- a. The entry/membership fee includes;
 - i. Meals for all entrants from dinner Saturday 24th August to dinner on Saturday 31st August, excluding breakfast, lunch and dinner on the lay day.
 - ii. Accommodation for all persons during the event.
- b. Close of entries will be 17th May 2019, or when we have received entries from 60 people. To secure a start you will need to have forwarded an entry deposit of \$500.00 per vehicle before this date and the balance of the fundraising fee any time up to end of the trek. All cheques, money orders, etc to be made payable to "Trek4Kidz". The money will be held in a bank account, controlled by the Trek Director and the Trek Treasurer.
- c. A fee of \$1,000.00, per additional person, must also be paid by 17th May 2019. This fee is compulsory for each crew member and/or back-up team member, includes pre and post event social functions as listed and all meals from Saturday 24th August to dinner on Saturday 31st August (breakfast, lunch and dinner), accommodation, shirt, excluding meals on the lay day.

4: **Administration**

- a. The Sapphires to Sand Trek 2019 conducted by Trek4Kidz Inc herein after called the "Event" will be conducted on public roads and tracks.
- b. The Organising Personnel of the Event will comprise:
Trek Director – Terese Markham – and the annually elected committee members.

Course Director – Glenn Blair
Sweep Director – To be advised

All correspondence should be directed to:
Trek4Kidz – 199 Cabbage Tree Lane, Nowra Hill NSW 2540

- c. Crews will consist of a minimum of two persons and a maximum limited by the legal seating capacity of the vehicle. There is no upper or lower age limit, although a participant under the age of 18 years will require written permission from his/her parent/guardian.
- d. All participants who intend to drive on public roads during the Event require current civil driving licences.
- e. The Event Director at her discretion reserves the right to abandon, postpone or cancel the Event.
- f. All vehicles must be covered by a Third Party Property or a Comprehensive Insurance Policy for the duration of the Event. This policy needs to be sighted at the official scrutineering prior to the commencement of the event. Entrants and officials participate at the own risk.



- g. For efficient conduct of parades, presentations, school visits and such, crews will come under the control of the Trek Director.
- h. Entrants are required, when lodging entry and on payment of the entry deposit, to nominate their own identification number. Such numbers will be allocated on a first-in basis and must be visible on both front doors and front and rear windows. Entrants from the previous year's event have the first right to retain their existing number.
- i. Fundraising may continue throughout the Event until the end.
- j. Any competitor who has a serious pre-existing medical condition should notify the Trek Director in confidence.
- k. These Administration Rules may be updated, amended or altered without notification.

5: Vehicle Rules

- a. Two-wheel drive and four-wheel drive vehicles will be eligible for entry in this Event.
- b. Each vehicle will be allocated to one of the following classes:
 - Class A – up to 1974
 - Class B – 1975 to 1984
 - Class C – 1985 on
 - Class D – Four-wheel drive vehicles (any age)
 - (Other classes may be added)

NB: Motorcycles are not permitted as entrants or back-up vehicles. Trucks and buses may not compete but can be used as back-up vehicles.

- c. Vehicle specification is open, provided it is road registered. The engine number of the vehicle must agree with the official registration papers, which must be supplied at the scrutineering check prior to the start of the Event.
- d. It is the responsibility of the entrant and/or the owner to ensure the vehicle is in a road safe condition both at the start and during the Event. Event officials or persons that they appoint may check vehicles at any time.
- e. Stickers for official Event sponsors may be supplied, and should be mounted in prominent positions on the vehicle. Car numbers must be displayed on the sides and the front and back windows of the vehicle (trekkers to supply).
- f. Vehicles may be worked on at any time during the Event (see "Special Notes"), but should be parked in a safe place and must not obstruct control areas or public access areas. Hi-Vis vest must be worn whilst conducting such maintenance or repairs.



- g. All vehicles are required to carry the following equipment at all times:
- i. A UHF radio
 - ii. A fire extinguisher complying with AS1846 or AS1848 of at least 900gms capacity
 - iii. Snatch Strap & D-Shackle
 - iv. Front & rear towing hooks, easily accessible
 - v. A practically fitted out first aid kit
 - vi. Mudflaps of stout material behind the rear wheels, or front wheels of a front wheel drive car
 - vii. Reflective triangles
 - viii. A minimum of 20 litres of petrol and 10 litres of water (in addition to standard fuel tank and water cooling systems)
 - ix. For 2wd vehicles, a sump guard is to be fitted (fuel tank guard is recommended but not compulsory)
 - x. It is compulsory, to have a roof or rear mounted Amber flashing light and Clear rear facing dust light for use on dirt roads
 - xi. Hi-Vis vests for all occupants of the vehicle
 - xii. Seat belts must be fitted to the vehicle for each crew member and worn at all times.

Special Notes:

Back up Teams: an entrant may be supported by a service vehicle, which will be supplied with route instructions and must follow at the rear of the field AT ALL TIMES, and, if required, render assistance to any other vehicle, provided its own entrant does not require assistance at the same time. Should they not be able to repair a vehicle, they will organise assistance or tow the vehicle to a place where help can be obtained.

6: Event Running, Road and Control Rules

- a. The Event will comprise:
 - Touring Stages – good roads
 - Trek Stages – good dirt and tar roads.
- b. Trek stages will consist of roads and tracks of varying conditions that any adventurous trekker driving in a SENSIBLE manner in a roadworthy vehicle will be able to negotiate with little difficulty. Safety is the key, by driving to the conditions.
- c. An official briefing prior to the start for ALL entrants, crew members and officials and accompanying follow-up persons will be held on the Saturday afternoon @ approx 2.00pm (24th August) prior to the Event. ATTENDANCE IS COMPULSORY.
- d. Each crew will be issued with a book of route instructions together with a control card on which will be recorded departure and arrival times for each trek.
- e. **This is not a speed event.** So that we can determine prize-winners, participants will be scored using the times they take to finish trek stages (see Scoring System).



- f. Drivers will observe and comply with ALL posted speed limits at ALL times.
- g. All instructions will be given in kilometres only.
- h. Mechanical or electronic odometers, GPS's or trip meters must be used. It is recommended that this device be positioned where the navigator may easily read it.
- i. An itinerary of the Event including accommodation, meal locations and times will be handed out with the route instructions.
- j. Always be aware of travelling along bus routes particularly near school start and finish times.
- k. A vehicle's ability to continue after an accident or incident will solely at the direction of the Sweep Director. The Sweep Director may order immediate repairs or direct a competitor to a day's end location to undergo repairs. This direction must be followed and not debated. The vehicle must not re-enter the trek without his approval.
- l. Controls will display a board indicating 200m to control, which after passing **you must slow down to walking pace**. Control officials are volunteers who come along to allow you to enjoy the event, treat them with respect.
- m. All control officials will be required to have:
 - i. A watch or timepiece
 - ii. Pens
 - iii. Spare control cards and spare competitor cards
 - iv. Wet weather protection
 - v. First aid kit
 - vi. Control boards
 - vii. Food and drink
 - viii. Hi-Vis Vests (These must be worn at all times whilst outside their vehicle)

7: Behaviour

- a. Behaviour considered by the Director and/or committee members to be detrimental to the spirit of the Event may result in a competitor or backup crew member being issued with a written warning or immediate expulsion from the Event.
- b. Do not at any time create your own event, as this could damage property or persons that the organisers may not be held financially or personally responsible for.
- c. Viewed seriously will be acts such as:
 - i. Interference with other trekkers, back-up crew members or officials, their property or vehicles
 - ii. Dangerous practical jokes involving people or property



- iii. Approaching a Control Point too fast
 - iv. Breaches of the Motor Traffic Act
 - v. Interference with public road or trek direction signs
 - vi. Having an un-roadworthy vehicle
 - vii. Failing to close a gate after having opened the same
 - viii. Failing to follow the direction of an official
 - ix. Use of fireworks – **Fireworks are banned in NSW, QLD and Victoria and so are not permitted at any time during the Event**
 - x. Swearing on UHF or CB radios (many properties and essential services have these radios on all the time and they are vital to their daily operations).
 - xi. Consumption of alcohol whilst visiting schools and hospitals
- d. In the case of a person receiving two written warnings, that person may be asked to terminate their involvement in the Event, without recourse or refund of any monies paid.

8. Awards

The following are the awards to be presented in 2019. These awards may be modified at the discretion of the Trek Director without notice.

Trek Awards

Highest Fundraiser Award – awarded to the entry making the largest donation to the Trek prior to the start of the Event.

Outright Results – awarded to the crew receiving the least points as allocated by Event officials. There will be outright 1st, 2nd, 3rd, and then Class leaders.

Best Presented Vehicle – judged prior to the start of the Event.

Best-Prepared Vehicle – judged at the conclusion of the event by Sweep and awarded to the team that has been well prepared and has completed the trek without incident or breakdown.

Fat Time Award – awarded to the team that has participated within the trek guidelines working collaboratively & has had an obvious fat time. This will be awarded by the official trek photographers.

Ian Clifford Perpetual Shield - incorporating the **Trek Spirit Award** – awarded by the directors to a person who acts in a manner that encapsulates the spirit of what the Trek is all about.

Daily Awards

Yellow Jersey – awarded to the leading team each evening when scores are announced. These yellow Jerseys are to be worn whilst that team maintains the lead. The leading team will lead the trekkers off the following morning. The Yellow Jerseys are available for auction.



Fines Session – There will be a Fines Session each night, where trekkers can fine other trekkers for embarrassing situations they were caught in.

Other awards may be announced before the event.

9. Scoring

Whilst the Trek is **NOT** a race and speed event, entrants are timed during trek stages to determine overall and class winners. The times are recorded in each entrant's timesheets by officials and handed to the Trek Director at the conclusion of the final trek of the day. The following scoring system is used to determine the winner.

Procedure;

- i. Each trek is scored separately by calculating the time each competitor takes to complete the trek.
- ii. Times are entered into an excel spreadsheet that calculates the average time for that trek.
- iii. The entrant/s that has the time that matches the average is awarded 0 points for that trek. The entrants that are closest to the average either faster or slower will receive 1 point and so on to a maximum of 5 points per trek.
- iv. Entrants who do not finish a trek (DNF) will receive 6 points.

MINS	TOTAL MINS	MIN from AVG	SCORE
48	48	-2	1
48	48	-2	1
38	38	8	5
45	45	1	0
55	55	-9	5
48	48	-2	1
38	38	8	5
53	53	-7	4
49	49	-3	2
38	38	8	5
47	47	-1	0
44	44	2	1
51	51	-5	3
58	58	-12	5
44	44	2	1
38	38	8	5
AVG	46		



Wild cards

- Each entrant will receive 3 wild cards that may be used to assist with their scoring.
- At the conclusion of the final trek of the day entrants may use a wild card to receive 0 points for a particular trek should they feel that they will gain more points than desired.
- Only 1 card may be used each day.
- Cards may be bought and sold between trekkers on condition that \$ gained will be donated to the Trek.
- Additional cards may be auctioned throughout the week.
- Wild cards can only be used if you have not completed the actual trek route. Individual consideration will be given to cars that have to take the trek due to mechanical issues.

Assisting other trekkers

Throughout the week entrants may be required to offer some assistance to other trekkers in case of mechanical failure. It is suggested that only those entrants who have the expertise to assist stop – all other trekkers are to continue. If you are required to stop and assist please indicate the minutes in your timesheet so your time may be adjusted. This does not apply to flat tyres.

Where possible sweep needs to be notified via radio or mobile phone of mechanical problems.

10. Trek Fundraising

All entrants are required to be active members of Trek4Kidz, and abide by the terms and conditions set out in this and the “What it means to be a volunteer” documents.

It is recommended that whilst conducting fundraising trekkers wear their Trek4Kidz branded clothing and produce an “Authority to Fundraise” letter should it be requested, by contacting the Trek Director.